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# GENERAL INFORMATION

*SPRING* and *SUMMER* programs

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## PLACEMENT TEST AND LEVELS

After their registration into the program, students will have to do a written placement test online to determine their level of French proficiency. The results of the test will not be transmitted. Each student will join a class that reflects his/her level.

## COURSES

Daily class attendance is mandatory and active participation is strongly encouraged. In order to foster a consistent and intensive language learning experience and to ensure that no student is held back in their learning, each person registered in this 45-hour course must commit to being present in class. Any student who has accumulated more than six hours of missed class, without a legitimate reason, will automatically fail the course.

## DEPARTURE BEFORE THE END OF THE PROGRAM

Should you leave before the end of the program, please note that it will not be possible for you to write any scheduled exam in advance of your classmates before your departure. Consequently, your absence from the exam will be taken into account for your final marks. **The final exam is always on the Friday of the last week of the program.**

## WHAT TO BRING?

You must bring the following items with you:

- ⇒ a dictionary, pens and paper;
- ⇒ clothes for different occasions (outdoor and sightseeing activities, costume parties, etc.);
- ⇒ toiletries (toothpaste, soap, shampoo, etc.);
- ⇒ warm sweaters, a windbreaker, a raincoat;
- ⇒ hiking boots and sneakers for the gymnasium;
- ⇒ long-sleeved shirt;
- ⇒ a swimsuit, a bathing cap (optional), suntan lotion;
- ⇒ your musical instrument (optional);
- ⇒ your bicycle (optional);
- ⇒ your smile (not optional)!

You are also welcome to bring any other items.

## DAILY TRANSPORTATION

All credited program participants will have access to public transit (STS).

The parking spaces are free from May 1 to August 31.

## MEALS FOR STUDENT IN FAMILY

All meals are included during the **3-week program**. A student staying with a host family shares on average 14 meals per week with the family. For the other meals, the *École de langue française* take care of the meals.

All meals are included during the **5-week program**. A student staying with a host family shares on average 14 meals per week with the family. For the other meals, the *École de langue française* take care of the meals.

## MEALS FOR STUDENT IN RESIDENCE

### **3-week program**

Students living in residence on campus also receive a meal card. Each student will receive a weekly grocery store gift card in the amount of \$80, which may be spent at a grocery store (located at 15 minutes walking distance from UQAC).

### **5-week program**

Students living in residence on campus also receive a meal card. Each student will receive a weekly grocery store gift card in the amount of \$80, which may be spent at a grocery store (located at 15 minutes walking distance from UQAC).

**Please note that dishes and cookware are not provided in the apartment's kitchen. In exchange for a deposit (\$10), the cafeteria will lend you one large and one small plate, a bowl, a mug, a glass and eating utensils.**

## INTERNET ACCESS

### **On campus**

Wireless Internet access is free throughout the different buildings at UQAC.

### **In a host family**

All host families will have an Internet connection.

### **In residence-apartment**

Internet WIFI access is available in the rooms.

## LONG DISTANCE CALLS

Any long distance calls you make should be billed to your own telephone number. May we suggest that you use a calling card.

## PERSONAL EXPENSES

The following expenses are not included: your personal expenses, the purchase of the optional excursion package offered by the *École de langue française*, as well as transportation costs.

Your personal expenses are your own responsibility. You should anticipate spending an additional \$650 to \$750 CAD on personal expenses. This amount could vary, depending on the amount of activities in which you participate.

For your convenience, the Caisse Populaire Desjardins operates a Personal-Touch Banking Machine on campus (Interac, Plus, Cyrus Systems).

You may have your mail forwarded to the *École de langue française*. All money transfers should be sent by money-order or certified cheque. Do not send cash through the mail.

## HOW TO GET YOUR MAIL

Make sure that you leave the following address with your family and friends (if you are married, please indicate your birth name).

"Your name"  
École de langue française de l'UQAC  
555, boulevard de l'Université  
Chicoutimi (Québec) G7H 2B1  
CANADA

## STUDENT VISA

Since programs offered during spring and summer sessions are short-stay programs for 3 or 5 weeks, you do not need to get either a student visa or the Acceptance Certificate of the Government of Québec (CAQ) to attend those

programs. However, please note that for all programs of more than 6 months of duration, both official documents are mandatory. However, should a non-Canadian student attend 2 or more programs-thereby staying for a period of more than 6 months-immigration documents would then be needed. Also, if a student comes to study for a second time, the documents will also be needed.

## HEALTH SERVICES AND MEDICAL COVERAGE

There are no health services offered at UQAC. If you need to consult a health professional, you must use the public or private health system.

If you need to consult a health professional, you can use the health info (info-santé) service by dialling 8-1-1. A health professional will answer your questions and direct you to other services as necessary. When calling from UQAC, you must first dial 9 followed by 8-1-1.

This service is available in French and English.

The *École de langue française* cannot be responsible for accompanying a student or assisting with transportation to a health care institution.

For any emergency situation that arises on the UQAC campus, you must inform the university security service in room P1-4260 or by phone at extension 5015.

For all absences, the *École de langue française* must be informed by [email](#) or by phone at 418 545-5036.

For non-Canadian students, complete medical coverage is included in the registration fees.

## CANADIAN MONEY

You should have some Canadian money for your first few days in Chicoutimi before going to the bank to exchange your money. It is always possible to obtain some Canadian dollars at any international airport (Montreal, Toronto, New York, etc.)

## STAFF MEMBERS

The staff members will be pleased to assist you at any time throughout your stay. During the first few days you will be introduced to all staff members. Do not hesitate to contact them.

## OFFICE HOURS

Office hours for the *École de langue française* are the following:

Spring : from Monday to Friday: 8:00 a.m. to 12:00 p.m. and 1:30 p.m. to 4:30 p.m.

Summer : from Monday to Thursday: 8:00 a.m. to 12:00 p.m. and 1:00 p.m. to 4:00 p.m., and on Friday, from 8:00 a.m. to 12:00 p.m.